

ASC Online Tutoring Instructions



Fullerton College
Academic Support Center



① Start at the ASC home page: academicsupport.fullcoll.edu



WELCOME TO THE ACADEMIC SUPPORT CENTER

Check out our ASC Canvas shell! On our Canvas shell, you can access Math Lab workshops, Writing Center and Reading Center information and video workshops, our Frequently Asked Questions, and more. Click on the link below to check it out. The first time you enter, you will need to click to join the course.

[ASC Canvas Page](#)

As a part of the Library/Learning Resources, Instructional Support Programs & Services Division, the Academic Support Center (ASC) provides instructional support services to students, faculty, and staff with the aim of helping students achieve academic success. The ASC is comprised of four related services: the Skills Center, the Reading Center, the Tutoring Center, and the Writing Center.

Mission Statement

The Academic Support Center promotes student success by providing

ASC Online Tutoring

Tutoring Center and Writing Center offer online tutoring

Our Fullerton College tutors from the Tutoring Center and Writing Center are offering online tutoring. Click on the Login to ASC Tutoring button below to access our online appointment system for tutoring.

[Login to ASC Online Tutoring](#)

DSS and EOPS students are eligible for Above-and-Beyond tutoring accommodations. If you have any questions or would like to request more hours, contact us at onlinetutoring@fullcoll.edu.

Upcoming Workshops in the ASC

- 12:00 pm - 12:45 pm, June 15, 2020 - [How to use ASC Online Tutoring](#)
- 5:00 pm - 5:45 pm, June 17, 2020 - [Canvas Introduction](#)
- 10:00 am - 10:45 am, June 18, 2020 - [How to use ASC Online Tutoring](#)



② Click on **Login to ASC Online Tutoring.**



NOCCCD CAS provides authentication for our
district services and campuses



Cypress College



Fullerton College



North Orange Continuing Ed

MyGateway ID:

@ 00123457

Password:

••••••••

LOGIN

[Forgot username?](#)

[Forgot password?](#)

[MyGateway Status](#)

For security reasons, please logout and **exit** your web browser when
you are done accessing services that require authentication!

[How to change your password](#)

③ Enter your
MyGateway student
ID number and
password and click
Login.

In order to track usage within Academic Support Center for funding purposes, the ASC requests students accept the enrollment in a non-credit, zero-unit, zero fee Supervised Tutoring course.

ACADEMIC SUPPORT CENTER ONLINE

The Academic Support Center collects usage information for funding via the use of HUM N01 F Supervised Tutoring, a non-credit, no grade course. Is it okay for us to enroll you in this no cost course?

N01 Enrollment Consent *

☒ Yes

☐ No

How were you referred to us? *

By an Instructor

SUBMIT

④ Please answer yes if you accept and choose how you were referred to the ASC services.

Register for a New Account

Fill out the form below in order to create a new account on this system. Once you've successfully registered, you'll be able to log in to the system immediately. Questions marked with a * are required.

Email Address *
My_Email@yahoo.com

First Name *
Last Name *

Telephone Number

First or Home Language *
-- please select --

Major *

Student ID *

EMAIL PREFERENCES

Send me an email when my appointments are made, modified or canceled: ☒ YES or ☐ NO

Send me an email with center announcements or other mass mailings: ☒ YES or ☐ NO

Send me an email to remind me of my upcoming appointments: ☒ YES or ☐ NO

Include iCal links with appointment confirmation messages? ☐ YES or ☒ NO

FAKE REGISTRATION PREVENTION

In order to help prevent fake or automated registrations on this system, please complete the captcha form below.

☐ I'm not a robot

reCAPTCHA

COMPLETE REGISTRATION CANCEL

The email address that is your preferred email in MyGateway will be pre-filled. This is the email address where you will receive ASC Online Tutoring notifications.

⑤ Fill out the rest of the form.

⑥ Respond to the captcha and click on **Complete Registration.**

Fullerton College

⑦ Choose desired center.

WELCOME, JULIE ▼

June 25 - July 1, 2020

◀ PREVIOUS WEEK | CURRENT WEEK ▶

 **HELP?**

Limit to: -- please select --

- ✓ Tutoring Center

Cosmetology Study Hour

Writing Center

This is the **Tutoring Center** scheduling page

Welcome to the Fullerton College Tutoring Center Appointment Calendar!

In the Tutoring Center, tutoring sessions are 50 minutes. To find tutoring for a specific course, see **"Limit to:"** function above for courses drop-down menu. Select a course to find tutors who can help. To meet for a live Zoom session, please select an available white box in a tutor's schedule to make an appointment.

For more detailed information, go to <https://academicsupport.fullcoll.edu/>.

For specific questions about tutoring in the Tutoring Center, please contact:
David Sarabia (dsarabia@fullcoll.edu) or **Chynna Barnett** (cbarnett@fullcoll.edu)

Jun. 25: Thursday	8:00am	9:00am	10:00am	11:00am	12:00pm	1:00pm	2:00pm	3:00pm	4:00pm	5:00pm	6:00pm
Chynna B. <small>ADMINISTRATORS ONLY</small> <small>ONLINE TUTORING VIA "ZOOM" ONLY</small>											
Daniel S.											

Tutoring Center Appointments



Tutoring Center Appointments

WELCOME, JULIE ▼

June 25 - July 1, 2020

Tutoring Center ▼

◀ PREVIOUS WEEK | CURRENT WEEK | NEXT WEEK ▶

Limit to:

-- please select --

For Questions about Tutoring

ACCT 001

ACCT 100

ACCT 101A

ACCT 101B

ANTH 101

ANTH 102

ARCH 114

ARCH 124

BIOL 100

BIOL 101

BIOL 109

BIOL 170

BIOL 190

BIOL 272

BIOL 276

BUS 100

BUS 101

BUS 180

BUS 185

BUS 240

BUS 245

CHEM 100

CHEM 101

CHEM 107

CHEM 111A

CHEM 111B

CHEM 211A

CHEM 211B

CIS 100

CIS 107

✓ HELP?

⑧ Select your class from the drop-down menu next to **Limit to**.

⑨ If you want an appointment next week, click **Next Week**. Appointments can be scheduled up to 10 days in advance.

Jun. 25: Thursday

8:00am

9:00am

Chynna B.

ADMINISTRATORS ONLY

ONLINE TUTORING VIA "ZOOM" ONLY

12:00pm

1:00pm

2:00pm


3:00pm

4:00pm

5:00pm

6:00pm

Tutoring Center Appointments

 **HELP?**

Limit to:

This is the **Tutoring Center** scheduling page

Click the drop down menu above to find the

Writing Center and the **Cosmetology Study Hour**

Welcome to the Fullerton College Tutoring Center Appointment Calendar!

In the Tutoring Center, tutoring sessions are 50 minutes. To find tutoring for a specific course, see **"Limit to:"** function above for courses drop-down menu. Select a course to find tutors who can help. To meet for a live Zoom session, please select an available white box in a tutor's schedule to make an appointment.

For more detailed information, go to <https://academicsupport.fullcoll.edu>

For specific questions about tutoring in the Tutoring Center, please contact:
David Sarabia (dsarabia@fullcoll.edu) or **Chynna Barnett** (cbarnett@fullcoll.edu)

⑩ White boxes are available appointments. Click on a white box for the appointment time you want.

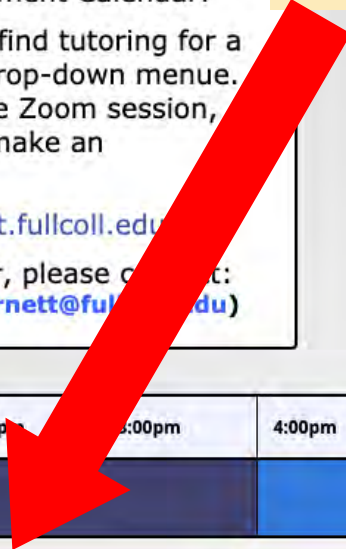
Jun. 25: Thursday	8:00am	9:00am	10:00am	11:00am	12:00pm	1:00pm	2:00pm	3:00pm	4:00pm	5:00pm	6:00pm
Paulo F. ONLINE TUTORING VIA "ZOOM" ONLY											


WAITING LIST: JUNE 25, 2020

Jun. 29: Monday	8:00am	9:00am	10:00am	11:00am	12:00pm	1:00pm	2:00pm	3:00pm	4:00pm	5:00pm	6:00pm
Tammy H. ONLINE TUTORING VIA "ZOOM" ONLY											

WAITING LIST: JUNE 29, 2020

Reserve 2:00pm on June 29.





Tutoring Center Appointments

Create New Appointment

Appointment Date
Monday, June 29, 2020: 2:00pm to 3:00pm

Staff or Resource
Tammy H. (Tutoring Center)

APPOINTMENT LIMITS: Appointments must be 1 hour in length.

Don't forget:

- Arrive **5 minutes before** your appointment time
- If you arrive **more than 5 minutes late**, your tutoring session will end at the scheduled end time, or you may lose your appointment
- If you need to cancel or reschedule, do so **at least 1 hour before** your appointment time. Otherwise, your cancellation will be marked as a "no show."

At your scheduled time, access your appointment at this link:

<https://zoom.us/j/XXXXXXXXX>

Meet Tutor Online?

- ☒ Yes. Schedule **Online tutoring via "Zoom"** appointment.
- If you choose an online appointment, log back in to this website approximately five to ten minutes before the start of your appointment. If possible, please upload your assignment prompt, written work, or essay for your tutor to preview before your tutoring session. Then, open this appointment and click on the tutor's Zoom link above.

Questions marked with a * are required.

Instructor *

What topic, assignment or problems would you like to work on? (Please be specific) *

Appointment Focus *

ECON 101

⑪ In the **Create New Appointment** pop-up window, verify the selected **date, time, tutor, and course** for your appointment.

Questions marked with a * are required.

Instructor *

What topic, assignment or problems would you like to work on? (Please be specific) *

Appointment Focus *

ECON 101

This schedule supports file attachments. To attach a file to this appointment, use the options below. File attachments must be 5MB or less and in one of the following formats: .doc, .docx, .numbers, .odt, .pages, .pdf, .rtf, .txt, .wpd, .wps, .xls, or .xlsx.

File #1

Browse... No file selected.

Document Title

File #2

Browse... No file selected.

Document Title

File #3

Browse... No file selected.

Document Title

CREATE APPOINTMENT

CLOSE WINDOW

Tutoring Center appointments are 50 minutes.

⑫ Fill out the form and describe the **specific** topic you would like to focus on. Upload any files related to your assignment or topic. Then select **Create Appointment**.

View Existing Appointment

The appointment was saved successfully. Continue working with the appointment below or close this window if finished.

Client

Jeff Pham

Appointment Date

Monday, June 15, 2020

2:00pm to 3:00pm [MARK MISSED]

Staff or Resource

Tammy H.

ONLINE TUTORING VIA "ZOOM"

CREATED: Jun. 11, 2020 6:26pm by Jeff Pham

Post-Session Client Report Forms

[Add New](#)

Don't forget:

- Arrive **5 minutes before** your appointment time
- If you arrive **more than 5 minutes late**, your tutoring session will end at the scheduled end time, or you may lose your appointment
- If you need to cancel or reschedule, do so **at least 1 hour before** your appointment time. Otherwise, your cancellation will be marked as a "no show."

At your scheduled time, access your appointment at this link:

<https://zoom.us/j/XXXXXXXXXX>

MEET TUTOR ONLINE? ONLINE TUTORING VIA "ZOOM"

If you choose an online appointment, log back in to this website approximately five to ten minutes before the start of your appointment. If possible, please upload your assignment prompt, written work, or essay for your tutor to preview before your tutoring session. Then, open this appointment and click on the tutor's Zoom link above.

Course

Test

Instructor

David S.

What topic, assignment or problems would you like to work on? (Please be specific)

Selected Focus

ACCT 101A

☐ This schedule supports file attachments. To attach a file to this appointment, click "Edit Appointment."

CLOSE WINDOW

EDIT APPOINTMENT

CANCEL APPOINTMENT

Email client notice of cancellation? ☒

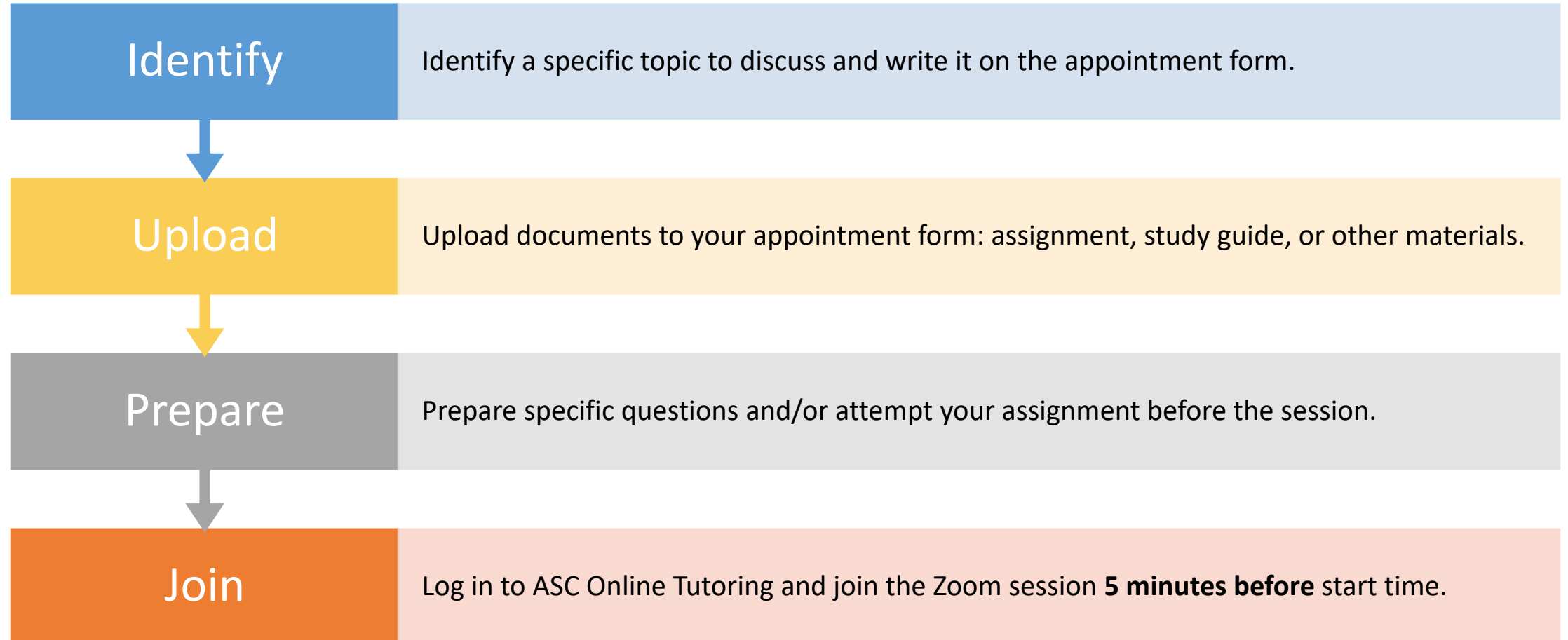
Tutoring Center Appointments

⑬ Review the appointment instructions. You will also receive follow-up emails confirming the appointment.

If anything is incorrect, click on **Edit Appointment** to make adjustments. If you need to cancel the appointment, you can always click on the same appointment you made and click **Cancel Appointment**. When you're done, close this window.

You can come back and edit or cancel your appointment at any time!

How to Prepare for a Tutoring Center Appointment



Writing Center Appointments



Writing Center Appointments

WELCOME, JULIE ▾

June 29 - July 5, 2020 Writing Center ▾

◀ PREVIOUS WEEK | CURRENT WEEK | NEXT WEEK ▶

✓ HELP?

This is the **Writing Center** scheduling page. Click the drop down menu above to find the **Tutoring Center**.

Welcome to the Fullerton College Writing Center Appointment Calendar!

To make an appointment to meet with a **live tutor** in a tutoring session through Zoom, please select a white box and choose **Online Tutoring via Zoom**. To submit an essay for review, please select a white box and choose **Submit a question/an essay**. For this type of appointment, you will **not be meeting with a live tutor**, so you should make sure to upload both your assignment prompt as well as a draft of your essay.

For more detailed information, go to asc.fullcoll.edu.

For specific questions about tutoring in the Writing Center, please contact: **Caroline Sagal** (csagal@fullcoll.edu) or **Arthur Hui** (ahui@fullcoll.edu).

⑥ Choose Writing Center.

⑦ If you want an appointment next week, click **Next Week**. Appointments can be scheduled up to 10 days in advance.

⑧ White boxes are available appointments. Click on a white box for the appointment time you want.

Jun. 29: Monday	8:00am	9:00am	10:00am	11:00am	12:00pm	1:00pm	2:00pm	3:00pm	4:00pm	5:00pm
Elizabeth G. ONLINE TUTORING VIA "ZOOM" & SUBMIT A QUESTION/AN ESSAY										
Jose A. ONLINE TUTORING VIA "ZOOM" & SUBMIT A QUESTION/AN ESSAY										
Deborah P.										

Reserve 12:30pm on June 29.

Create New Appointment

Appointment Date

Monday, June 29, 2020: 12:30pm to 1:00pm

Staff or Resource

Elizabeth G. (Writing Center)

APPOINTMENT LIMITS: Appointments must be 30 minutes in length.

For **Online tutoring via "Zoom"**, please log back to WC Online 5 minutes before your scheduled appointment and click on your appointment time. Then click on the **Zoom** link below. You will be placed in a waiting room. Please make sure that your **WCOnline account name** is the exact same name on your Zoom account. Tutors will look for the exact appointment name in their Zoom waiting room before admitting a student into their Zoom meeting room.

<https://cccconfer.zoom.us/j/XXXXXXX>

For a **"Submit a question/an Essay"** appointment, please upload a copy of your assignment prompt and your essay draft. You will not meet with a live tutor for this type of appointment. Please note that due to time constraints, a tutor can only provide feedback for an essay of about 3 - 4 pages in length. If your essay is longer than that, we can encourage you to schedule two appointments to receive feedback.

Meet Tutor Online?

☒ Yes. Schedule **Online tutoring via "Zoom"** appointment.

If you choose an online appointment, log back in to this website approximately five to ten minutes before the start of your appointment. If possible, please upload your assignment prompt, written work, or essay for your tutor to preview before your tutoring session. Then, open this appointment and click on the tutor's Zoom link above.

☐ Yes. Schedule **Submit a question/an Essay** appointment.

If you choose "Submit a question/an Essay", submit your question (Tutoring Center) or upload your paper and your assignment prompt (Writing Center) below after making this appointment. Then, monitor your email for notification that your appointment has been modified or that someone has responded to your question or commented on your essay.

Questions marked with a * are required.

Course *

Instructor *

What is your instructor's email address? (This is to notify your instructor of your tutoring session). *

What would you like to work on today? (check all that apply) *

- ☐ brainstorming
☐ organization
☐ MLA sources
☐ grammar
☐ sentence boundaries

If you are submitting an essay for review, please be very specific asking questions or describing your concerns so that you may receive more effective feedback.

This schedule supports file attachments. To attach a file to this appointment, use the options below. File attachments must be 5MB or less and in one of the following formats: .doc, .docx, .numbers, .odt, .pages, .pdf, .rtf, .txt, .wpd, .xls, .xlsx, or .xslx.

File #1

Choose File No file...hosen

Document Title

File #2

Choose File No file...hosen

Document Title

File #3

Choose File No file...hosen

Document Title

CREATE APPOINTMENT

CLOSE WINDOW

Writing Center Appointments

Meet Tutor Online?

☒ Yes. Schedule **Online tutoring via "Zoom"** appointment.

If you choose an online appointment, log back in to this website approximately five to ten minutes before the start of your appointment. If possible, please upload your assignment prompt, written work, or essay for your tutor to preview before your tutoring session. Then, open this appointment and click on the tutor's Zoom link above.

☐ Yes. Schedule **Submit a question/an Essay** appointment.

If you choose "Submit a question/an Essay", submit your question (Tutoring Center) or upload your paper and your assignment prompt (Writing Center) below after making this appointment. Then, monitor your email for notification that your appointment has been modified or that someone has responded to your question or commented on your essay.

⑨ In the **Create New Appointment** pop-up window, choose the type of appointment you want. The Writing Center offers two types of appointments:

- **Online tutoring via "Zoom"** – A live 30-minute tutoring session interacting with a tutor via Zoom.
- **Submit a question/an Essay** – Upload your essay or written assignment for a tutor to review and send you written feedback within 24 hours of the appointment time.

Writing Center Appointments

Course *

Instructor *

What is your instructor's email address? (This is to notify your instructor of your tutoring session). *

What would you like to work on today? (check all that apply) *

☐ brainstorming
☐ organization
☐ MLA sources
☐ grammar
☐ sentence boundaries

If you are submitting an essay for review, please be very specific asking questions or describing your concerns so that you may receive more effective feedback.

☐ This schedule supports file attachments. To attach a file to this appointment, use the options below. File attachments must be 5MB or less and in one of the following formats: .doc, .docx, .numbers, .odt, .pages, .pdf, .rtf, .txt, .wpd, .wps, .xls

File #1 Document Title

Choose File No file...hosen

File #2 Document Title

Choose File No fil...hosen

File #3 Document Title

Choose File No fil...hosen

CREATE APPOINTMENT CLOSE WINDOW

- ⑩ Fill out the **Create New Appointment** form. The instructor's email address will be used for verification of your appointment.
- If you are submitting an essay or written assignment for review, describe your **specific questions or concerns** to get more effective feedback from the tutor.
 - Upload any files related to your assignment such as the prompt, a draft of your paper, or related reading for the tutor to see.

Select **Create Appointment**.

Writing Center
appointments
are 30 minutes.

View Existing Appointment

The appointment was saved successfully. Continue working with the appointment below or close this window if finished.

Appointment Date
Thursday, July 2, 2020
4:30pm to 5:00pm

ON LINE TUTORING VIA "ZOOM"

CREATED: Jun. 29, 2020 1:14pm by Julie Douglass

Staff or Resource
Jose A. (Writing Center)

For Online tutoring via "Zoom", please log back to WC Online 5 minutes before your scheduled appointment and click on your appointment time. Then click on the **Zoom link** below. You will be placed in a waiting room. Please make sure that your **WC Online account name** is the exact same **name on your Zoom account**. Tutors will look for the exact appointment name in their Zoom waiting room before admitting a student into their Zoom meeting room.

<https://zoom.us/j/XXXXXXXXXX>
pwd=SkVFUeUFVMz.2K3ZNVmNXWit1TmpVUT09

For a "Submit an essay" appointment, please upload a copy of your assignment prompt and your essay draft. You will **not meet with a live tutor** for this type of appointment. Please note that due to time constraints, a tutor can only provide feedback for an essay of about 3 - 4 pages in length. If your essay is longer than that, we can encourage you to schedule two appointments to receive feedback.

MEET TUTOR ON LINE? ONLINE TUTORING VIA "ZOOM"

If you choose an online appointment, log back in to this website approximately five to ten minutes before the start of your appointment. If possible, please upload your assignment prompt, written work, or essay for your tutor to preview before your tutoring session. Then, open this appointment and click on the tutor's Zoom link above.


Course
Testing

Instructor
N/A

What is your instructor's email address? (This is to notify your instructor of your tutoring session).
N/A

What would you like to work on today?
organization;

If you are submitting an essay for review, please be very specific asking questions or describing your concerns so that you may receive more effective feedback.

 This schedule supports file attachments. To attach a file to this appointment, click 'Edit' below.

CLOSE WINDOW

EDIT APPOINTMENT

CANCEL APPOINTMENT

Writing Center Appointments

⑪ Review the appointment instructions. You will also receive follow-up emails confirming the appointment.

⑫ If anything is incorrect, click on **Edit Appointment** to make adjustments. If you need to cancel the appointment, you can always click on the same appointment you made and click **Cancel Appointment**. When you're done, close this window.



You can come back and edit or cancel your appointment at any time!

Joining your Tutoring Session & Finding Essay Feedback



Joining your Tutoring Session

WELCOME, JULIE ▾
June 29 - July 5, 2020
Tutoring Center ▾
◀ PREVIOUS WEEK | CURRENT WEEK | NEXT WEEK ▶
Limit to: -- please select -- ▾

Clock In

This is the **Tutoring Center** scheduling page

Click the drop down menu above to find the

Writing Center and the **Cosmetology Study Hour**

Welcome to the Fullerton College Tutoring Center Appointment Calendar!

In the Tutoring Center, tutoring sessions are 50 minutes. To find tutoring for a specific course, see **"Limit to:"** function above for courses drop-down menu. Select a course to find tutors who can help. To meet for a live Zoom session, please select an available white box in a tutor's schedule to make an appointment.

For more detailed information, go to asc.fullcoll.edu

For specific questions about tutoring in the Tutoring Center, please contact:
David Sarabia (dsarabia@fullcoll.edu) or **Chynna Barnett** (cbarnett@fullcoll.edu)

Jun. 29: Monday	8:00am	9:00am	10:00am	11:00am	12:00pm	1:00pm	2:00pm	3:00pm	4:00pm	5:00pm	6:00pm
David F. ONLINE TUTORING VIA "ZOOM" ONLY											
David S. ADMINISTRATORS ONLY ONLINE TUTORING VIA "ZOOM" ONLY											
Negar B. ONLINE TUTORING VIA "ZOOM" ONLY											

① Five minutes before your appointment, log in to **ASC Online Tutoring** from asc.fullcoll.edu and click on the green check mark to clock in.

Joining your Tutoring Session

WELCOME, JULIE ▾ June 29 - July 5, 2020 Tutoring Center ▾
◀ PREVIOUS WEEK | CURRENT WEEK | NEXT WEEK ▶

HELP? Limit to: -- please select -- ▾

TIME CLOCK

Please remember to clock in and clock out by clicking on the green and red check mark before and after your session begins. Questions marked with a * are required.

Select your appointment to check-in:

✓ -- not applicable -- ✓

4:00pm w/Negar B. (Tutoring Center)

CLOCK IN

alendar!

in mend.
session,

② Select your appointment and click on ***Clock In.***

When you have successfully clocked in, the green check mark turns red. When you have finished with your tutoring session, click on the red check mark to clock out.

WELCOME, JULIE ▾ June 29 - July 5, 2020 Tutoring Center ▾
◀ PREVIOUS WEEK | CURRENT WEEK | NEXT WEEK ▶

Limit to: -- please select -- ▾

✓ HELP?

Clock Out

Your changes have been saved successfully. Continue making changes or navigate to other areas within the program.

Joining your Tutoring Session

WELCOME, JULIE ▾

June 29 - July 5, 2020 Tutoring Center ▾

◀ PREVIOUS WEEK | CURRENT WEEK | NEXT WEEK ▶

✓ HELP?

Limit to: -- please select -- ▾

③ Click on the SAME box for the appointment you made (in yellow).

④ Click on the Zoom link in the appointment window to join the tutoring session. Make sure this is YOUR appointment!

This is the Tutoring Center

Click the drop down menu

Writing Center and the Co

Welcome to the Fullerton College Tutoring Center.

In the Tutoring Center, tutoring sessions are 50 minutes. To find tutoring for a specific course, see **"Limit to:"** function above for courses drop-down menu. Select a course to find tutors who can help. To meet for a live Zoom session, please select an available white box in a tutor's schedule to make an appointment.

For more detailed information, go to asc.fullcoll.edu

For specific questions about tutoring in the Tutoring Center, please contact: [dsarabia](mailto:dsarabia@fullcoll.edu) (dsarabia@fullcoll.edu) or Chynna Barnett (cbarnett@fullcoll.edu)

Jun. 29: Monday	8:00am	9:00am	10:00am	11:00am	12:00pm	1:00pm	2:00pm	3:00pm
David F. ONLINE TUTORING VIA "ZOOM" ONLY								
David S. ADMINISTRATORS ONLY ONLINE TUTORING VIA "ZOOM" ONLY								
Negar B. ONLINE TUTORING VIA "ZOOM" ONLY								
Quentin C. ONLINE TUTORING VIA "ZOOM" ONLY								
Samantha C. ONLINE TUTORING VIA "ZOOM" ONLY								

View Existing Appointment

The appointment was saved successfully. Continue working with the appointment below or close this window if finished.

Client
Jeff Pham

Appointment Date
Monday, June 15, 2020
2:00pm to 3:00pm [MARK MISSED]

Staff or Resource
Tammy H.

ONLINE TUTORING VIA "ZOOM"
CREATED: Jun. 11, 2020 6:26pm by Jeff Pham

Post-Session Client Report Forms
[Add New](#)

Don't forget:

- Arrive **5 minutes before** your appointment time
- If you arrive **more than 5 minutes late**, your tutoring session will end at the scheduled end time, or you may lose your appointment
- If you need to cancel or reschedule, do so **at least 1 hour before** your appointment time. Otherwise, your cancellation will be marked as a "no show"

At your scheduled time, access your appointment at this link:
<https://zoom.us/j/XXXXXXXXXX>

MEET TUTOR ONLINE? ONLINE TUTORING VIA "ZOOM"
If you choose an online appointment, log back in to this website approximately five to ten minutes before the start of your appointment. If possible, please upload your assignment prompt, written work, or essay for your tutor to preview before your tutoring session. Then, open this appointment and click on the tutor's Zoom link above.

Finding your Essay Feedback

WELCOME, JULIE ▾

June 29 - July 5, 2020

Writing Center ▾

◀ PREVIOUS WEEK | CURRENT WEEK | NEXT WEEK ▶

HELP?

Within 24 hours after the appointment time, you will receive an email confirming that a tutor has provided feedback on your essay.

③ When you get that email, log in to ASC Online Tutoring and select the **Writing Center schedule**. Click on the **SAME** box for the appointment you made (in yellow).

Writing Center scheduling page. Click the menu above to find the **Tutoring Center**.

Fullerton College Writing Center Appointment Calendar

To make an appointment to meet with a **live tutor**

select a white box and choose

essay for review, please select

Submit a question/an essay. For this type

a live tutor, so you should

not as well as a draft of your e

ssay. For information, go to asc.fullcoll.edu

about tutoring in the Writing

Center or email csagal@fullcoll.edu

or

④ In the **View Existing Appointment** pop-up window, click on the file that the tutor uploaded with feedback on your essay.

Jun. 29: Monday	8:00am	9:00am	10:00am	12:00pm	1:00pm	2:00pm	3:00pm
Jose A. ONLINE TUTORING VIA "ZOOM" & SUBMIT A QUESTION/AN ESSAY							
Ciara F. ONLINE TUTORING VIA "ZOOM" & SUBMIT A QUESTION/AN ESSAY							
Deborah P. ONLINE TUTORING VIA "ZOOM" & SUBMIT A QUESTION/AN ESSAY							
Elizabeth G. ONLINE TUTORING VIA "ZOOM" & SUBMIT A QUESTION/AN ESSAY							

View Existing Appointment

The appointment was modified successfully. Continue working with the appointment below or close this window if finished.

Appointment Date

Thursday, July 2, 2020

4:30pm to 5:00pm

SUBMIT A QUESTION/AN ESSAY

CREATED: Jun. 29, 2020 1:14pm by Julie Douglass

LAST EDITED: Jun. 29, 2020 1:16pm

Staff or Resource

Jose A. (Writing Center)

For Online tutoring via "Zoom", please log back to WC Online 5 minutes before your scheduled appointment and click on your appointment time. Then click on the **Zoom link** below. You will be placed in a waiting room. Please make sure that your **WC Online account name** is the exact same **name on your Zoom account**. Tutors will look for the exact appointment name in their Zoom waiting room before admitting a student into their Zoom meeting room.

<https://zoom.us/j/XXXXXXXXXX>

pwd=SkVFeUFVMzZK3ZNVmNXWit1TmPVUT09

For a "Submit an essay" appointment, please upload a copy of your assignment prompt and your essay draft. You will **not meet with a live tutor** for this type of appointment. Please note that due to time constraints, a tutor can only provide feedback for an essay of about 3 - 4 pages in length. If your essay is longer than that, we can encourage you to schedule two appointments to receive feedback.

MEET TUTOR ONLINE? SUBMIT A QUESTION/AN ESSAY

If you choose "Submit a question/an Essay", submit your question (Tutoring Center) or upload your paper and your assignment prompt (Writing Center) below after making this appointment. Then, monitor your email for notification that your appointment has been modified or that someone has responded to your question or commented on your essay.

Course

Testing

Instructor

N/A

What is your instructor's email address? (This is to notify your instructor of your tutoring session).

N/A

What would you like to work on today?

Organization;

If you are submitting an essay for review, please be very specific asking questions or describing your concerns so that you may receive more effective feedback.

This schedule supports file attachments. To attach a file to this appointment, click 'Edit' below.

CLOSE WINDOW

EDIT APPOINTMENT

CANCEL APPOINTMENT

Questions?

Get instant answers from our ASC staff on our live chat at asc.fullcoll.edu.

Send us an email at academicsupport@fullcoll.edu.

